PAYING TUITION & NATURE & SCIENCE USING YOUR CREDIT CARD

Crossroads Christian Preschool offers multiple **PRESCHOOL TUITION** payment options available to accommodate everyone.

Option 1: Pay by check made payable to Crossroads Christian Preschool

or

Option 2: Pay by credit card

To pay by credit card:

1. Go to the church website, <u>www.crossroadspres.org</u> and click on the link, GIVE, Ways to Give.

2. This will direct you to the Crossroads Presbyterian Church website GIVE ONLINE page.

3. Scroll down the page and click on the Green Give Online Icon.

4. Enter the payment amount in the GIVE box (Refer to the Billing Statement that you received for the correct **tuition** amount, confirm that your payment is going to the correct Preschool Tuition (2-1/2K, 3K, 3K Nature & Science), add your first and last name in the *optional memo box* and enter your email address. **Important!** Make sure you enter your name in the memo box.

5. Click continue.

6. Once you click continue you will be prompted to create an account or continue as a guest.

7. If you have previously created an account to register your child for church events, i.e. VBS, the message will say, "We know you!" and you can sign in using your previously created password.

8. Create an account and enter all information. By creating an account this will allow you to see a payment history and make sure all personal information is accurate.

9. After entering your information and credit card information, click GIVE.

OVER FOR LUNCH BUNCH ON-LINE PAYMENT INSTRUCTIONS

PAYING ON-LINE FOR LUNCH BUNCH

You can now enroll your child on-line using your credit card. It is simple and easy!

Go to the church's website at <u>www.crossroadspres.org</u> and click on the following links:

- Connect
- Preschool
- Programs
- And then select which program you want to enroll your child in, i.e.; Lunch Bunch
- Enter your e-mail address
- Once you click on continue, you will be prompted to create an account or continue as a guest.
- If you have previously created an account to register your child for church events, i.e. VBS, the message will say, "We know you!" and you can sign in using your previously created password.
- Otherwise, create an account and enter the requested information. By creating an account, this will allow you to see a payment history and make sure all personal information is accurate.
- Follow the instructions from there.
- The Director of Preschool will receive an e-mail confirming your child's registration.